



Pre-Assessment Checklist

This checklist will help prepare for the assessment visit. It is not an exclusive list and should be used in conjunction with the standards.

The purpose of this guidance is to allow the member to prepare in advance of the assessment – to have information and records available for the assessor and to understand what the assessor may want to see. This will enable the assessor to quickly access the information he/she requires and will enable them to complete the audit more constructively reducing the time impact on your shoot.

Depending on the type of shoot, not all the standards will be applicable. These will be recorded as 'non-applicable' by the assessor, and no further action will be required.

An opportunity to review a map or plan of the estate at the start of the assessment to allow the assessor to better understand the scope of the shoot and related facilities as well as any environmental projects would be most helpful.

Section	Guidance
EM	Environmental Management
	<p>Details of any environmental management schemes/wildlife projects</p> <p>SSSI / ELS / Woodland Grant Schemes / Local Wildlife Group Monitoring / Partridge Count schemes</p> <p>Details of Blanket Bog management</p> <p>Heather & grass burning/Muirburn</p>
AW	Animal Welfare
	<p>Main quarry(s) shot & other species</p> <p>Number of shooting days planned/target bags/Number of guns/number of beaters/pickers up.</p> <p>Details of timings of releases of birds/shooting schedule</p> <p>Records of source of eggs/chicks/poults</p>



	<p>Details of rearing facilities – number of pens/pen sizes/bird numbers</p> <p>Details of release pens – number of pens/pens sizes/bird numbers</p> <p>Mortality records</p> <p>Feed and water management – records of feed supplier(s)</p> <p>Details of snaring/trapping – the assessor will ask to see a sample of traps/snares</p> <p>Appropriate records & accreditation where applicable.</p>
AH	Animal Health
	<p>Details of vet practice</p> <p>Use of medication in feed/water & medicated grit</p> <p>Medicine storage</p> <p>Medicine use purchase and use records (and disposal of out of date/surplus medicines/medicated feed)</p> <p>Veterinary prescriptions</p> <p>Management of withdrawal periods</p>
GM	Game Marketing
	<p>What happens to shot game</p> <p>Details of marketing plans if game sold – numbers/dates</p> <p>Details of outlets for game</p>



	Game/game products offered to guns?
FS	Food Safety
	<p>Use of non lead ammunition – details of estate practice.</p> <p>Does estate have larder/chiller? Complies with regulatory requirements (see FSA Wild Game Guide for guidance)</p> <p>Game handling practices in line with best practice – ‘hygiene hazard assessment plan’</p> <p>Larder/Chiller facilities in line with best food safety practice</p> <p>If chiller used – appropriate time from shot to chiller/ if no chiller – how is shot game handled</p> <p>Chiller temperature monitored/records kept/fail safe alarm system in place</p> <p>Appropriate cleaning/disinfection regimes – DEFRA approved disinfectant used/disposal of washings</p> <p>Potable water supply (if not mains)</p> <p>Disposal of unfit game – records of disposal</p>
LC	Legal Compliance
	<p>Details of any past/pending/current prosecutions for issues relating to the shooting business.</p> <p>Policy for staff with ‘unspent’ convictions</p>